

MINUTES OF THE WESTERN PROVINCE ATHLETICS ANNUAL GENERAL MEETING HELD ON TUESDAY 16 OCTOBER 2018 AT 19:30 AT THE NEWLANDS TSOGO SUN HOTEL, MAIN ROAD, NEWLANDS

<u>Present:</u>	President	:	Lester Cameron
	Vice President	:	Jakes Jacobs
	Chairperson of Cross Country	:	Candyce Hall
	Chairperson of Race Walking	:	Stefano Aracena
	Chairperson of Road Running	:	Francois Gouws
	Chairperson of Track & Field	:	Mariana Meyer
	Finance	:	Allen Barnes
	Additional	:	Michael Schouw
	Additional	:	Adnaan Mohamed
	Chairperson Technical Officials	:	Gavin Burgess
	Chairperson Coaches	:	Waleed Donough
	WPA Representatives	:	Pearl Schouw
		:	Salma Alexander
		:	Barbara Davis
		:	Bianca Ferreira
		:	Harold Johannes
		:	Kurt Cameron
		:	Thabiso Mazosiwe
		:	Ricardo Jaftha
		:	Jesse Fillies

Attendance: Atlantic, ATC, Bellville, Bo-Kaap, Bonteheuwel, Brackenfell, Brimstone Itheko, Carbineers, Celtic Harriers, Central, Century City, Cliffe Dekker Hofmeyr, CPUT, Defence, Durbac, Easterns Kraaifontein, Edgemoed, Fish Hoek, Goodwood Harriers, Helderberg Harriers, Hewat, Hout Bay, In Touch Walk/Run, K-Way VOB, Khayelitsha, Lwandle, Midas Spartans, MSA Multisport, Nantes, Nedbank, Observatory, Ommiedraai Friends, Phoenix, Pick n Pay, Pinelands, RCS Guguletu, Run/Walk for Life, Sanlam, South Peninsula, Spartan Harriers, Stragglers, Strand, Top Form, Tygerberg, Ultra, UCT, UWC, Velocity, Walmers, WP Cricket Club, Wild Runner, Two Oceans Marathon, Trail WP, Kevin Lodge (Top Events)

Apologies: ArcelorMittal, Bidvest, Herbalife, Langebaan Strandlopers, Mazars, Namaqua, ORAK, Harold Berman (Life Member), Riël Hauman (Life Member), Kerr Rogers (UCT) and Kevin Harlock (UCT)

Absent: 24.Com, ACSA, Adventist, Afrika Tikkun, Asics, ARD, Atlantis Harriers, Aurecon, Bishops, Blue Downs, Born2Run, Bottelary, Boxer, Cape Multisport, Capricorn, Chaeli Sports & Rec, Correctional Services, Eersteriver, Elsies River, Farnese, Fit 2000, Foresters, Groot Constantia, Harfield Harriers, Herbalife, Kenfac, KPMG, Kuilsriver, Macassar, Mamre, Mates, Melkbos, Metropolitan, Mitchells Plain Titans, My Training Day, Multi-Sports Maniacs, Ogilvy & Mather, Old Mutual, Open Box, Parliament, Ravensmead, Resbank, Retail Capital Langa, SACS Old Boys, SAPS, Satori, Somerset Striders, Southern Striders, Thomas Mbiza, Vodacom Striders, WCSS & West Coast.

Disciplinary: Dr Alan Nelson
Visitors : Kevin Lodge (Top Events)

1. Submission of Delegate's credentials: Pearl Schouw read out the details of clubs present

Apologies: Pearl read out the apologies received. No apologies were made from the floor.

2. Confirmation of the date of posting of the notice convening the meeting, reading of such notice and confirmation of the presence of a quorum:

Pearl Schouw read out the notice. It was established that a quorum was present. Thirty seven clubs attended. Because the Constitution states that the present Board members serve two years, no elections will take place at this meeting. Lester congratulated the new chairpersons elected by their clubs recently and thanked the WPA staff who give up their personal time to attend the AGM.

3. Adoption of the agenda for the meeting

Between items 13 and 14 on tonight's agenda, the President will provide information regarding the Cape Town Marathon.

4. Adoption of the minutes of the previous Annual General Meetings – both those of October 5th and the reconvened meeting of October 26th, 2017.

It was confirmed that the minutes were received. There were no additions or corrections.

Accepted by Mr Allie (Ommiedraai Friends) and seconded by Mr Wendal Smith (Pinelands).

5. Submission, discussion and adoption of the WPA Board report

Mr Lionel Samuels (Phoenix) recommended that whoever puts the report together, do so on behalf of the Board; just one executive summary. There is no need for a Vice Chair's report.

Accepted Allan Ryninks (Wild Runner) and seconded by Marshall Kiewiet (Carbineers).

6. Discussion of the Income and Expenditure statement for the current financial year:

Allen Barnes (Finance) submitted the financials in the pack with the other Board material for the month ending August 2018. We have collected over 60% of the projected income for the year. Similarly, our general expenditure excluding Lotto was below .5%. In terms of the Lotto, we spent R1,400 000. We submitted our report to Lotto in July and they are in the process of making the second transfer. There is currently a surplus of R800 000. When the Board meets in December, proposals will be made. A lot of team expenditure has come from Lotto funds. We were advised that, an organization receiving Lotto funds in one year, may not apply for funding the following year. We are drawing up a proposal in case that policy changes. As at 31 August 2018, WPA had an operational balance of R1 300 000. Allen thanked Salma Alexander, stating that the financial process in the office is working well.

The list under Income and Expenditure was queried. Allen explained that, in terms of our programme, the majority of WPA's income comes from licences, levies and toward the end of year, Cape Town Marathon, Gun Run, FNB 12 and other smaller races. Income is not consistent. Although our expenditure on certain projects is low, in Aug, Sept and October we should get close to our projected expenditure.

Max Ruppert (Strand) queried the income from sponsorships totaling R640 000. Is TOMA going to pay any more than the R100 000 paid already? Allen said R100 000 is all we expected. The agreement with TOMA was to cover the Distance Camp for R100 000 and the Street Athletics Project for R250 000. In 2018, Lotto covered Street Athletics. The section under Sponsorship is not clear because of Lotto and DCAS funding received which will only show in the financials for September.

Mr Cedric van Wyk (South Peninsula) queried the Board's resolve to achieve excellence and suggested they form a Marketing committee. The Board noted his concerns. A meeting will take place in Nov/Dec 2018 covering the question of Excellence in 2019.

Marketing: Because the Board has not yet found a suitable General Manager, it was decided to employ someone who will take responsibility for marketing and sponsorship starting on 01 November 2019. Lionel Samuels (Phoenix) stated the General Manager is an appointment in terms of the constitution, while Marketing Manager doesn't appear constitutionally. The Board is obligated to find a suitable GM. Lester explained that, since April 2017, the Board has tried. WPA approached clubs and then the open market. We were planning to spend R30 000 per month; we are an NGO and it is what we can afford. The current staff works well and procedures are in place. Lester Cameron (President) asked for patience saying that, if we market ourselves successfully and raise sponsorships, we will be able to pay a GM a better salary and also find the right person.

The Finance report was accepted by Paul Stevens (Fish Hoek) and seconded by Russell Mehl (Top Form).

7. Recommendations for licence fees and subscriptions:

Licence fees and subscriptions for 2019 remain at R140 for Seniors and R30 for Juniors. A R5 increase for Temp licences is proposed.

Accepted by Paul Stevens (Fish Hoek) and seconded by Patrick Wonfor (Spartan Harriers).

WPA currently has about 300 permanent Senior licences still available. If there are members wishing to utilize them for the remainder of the calendar year, they are offered at a 50% reduction.

8. Motions to amend the Constitution.

No motions were received

9. Acceptance of the fixture list for athletic meetings for the forthcoming year.

Road Running: There were two Fixture meetings during the course of 2018. Changes were made and dates swapped to accommodate everyone as far as possible. There was an error on the list distributed; Central's race is on April 7th and Spar is still to be confirmed for April 14th, 2019. The Gun Run needs to take place on October 20th because of the availability of the stadium. We need to address this with Elsie's River and ARD. Atlantic is in the process of moving the Lighthouse event to another club; the Road Running Commission will make recommendations bearing in mind the rules of eligibility to host an event. Top Form asked to start the Bay to Bay at Maiden's Cove but the CoCT has said it is not possible to do so in peak tourist season.

Jakes Jacobs (Vice President) informed the meeting that any events proposal put to the CoCT is allocated to one person and it stays with that person until the event takes place.

Race Walking: Stefano plans to hold four big walking events focusing primarily on numbers and social walking rather than linking to a club race event when only 60-100 walkers participate.

The Hout Bay Trail Challenge on the list for 27 July, has moved to 23 March and will double up as the WP Champs for trailing running.

Dirk Smith (In Touch) said they were allocated a venue for 21 March for Voet of the Wines. When the fixtures list came out, it included Tygerberg shortly before and Langebaan the day before their event. They are unhappy with the process and have a problem with the specific date. When they attended the second fixtures meeting, they agreed to the date because there was no mention of the other races. Francois Gouws (RR Chairperson) said there was email correspondence with the club after the meeting and, since he received nothing to the contrary, he assumed everybody was happy.

Sean Snyman (CPUT) queried the move of events from Green Point to Parow. The President, Mr Lester Cameron explained that, of the seven T&F facilities in Western Province, not one is graded. Gavin

Burgess and Colin le Roux carried out an extensive study of the stadia and produced a detailed report to the CoCT. We have also approached the Minister of Culture and Sport. Despite these engagements, last week Green Point management advised they will not allow us the use of Green Point on October 26th and 27th for the National 50km Champs, a qualifier to go to World Champs. We have asked them to reconsider and advise their decision by Wednesday, 24 October. Parow Athletic Track is out of bounds till 10 November. Cedric van Wyk (South Peninsula) pointed out that, without facilities, WPA is not able to produce champions. His concerns are noted.

Hout Bay cancelled their Chapman's Peak race because the CoCT would not grant permission. Donald Grant, Minister of Transport, promised to handle the matter but the event was still cancelled.

In May 2017, Mariana Meyer (T&F Chairperson) booked Green Point for WP T&F Senior Champs, Schools and Juniors. Everything was documented. On approaching the CoCT this year, they said the track had been booked out. When they queried the decision, Mariana was told there is a new person in charge now and the system is first come, first served. When the City changes staff, we don't know who to approach. Of the Athletics calendar season from October to May, WPA could book only nine days in seven months. No other stadium has facilities for pole vaulting. In May we booked for Masters and, two days before the event, WPA was advised it was booked out for a training session. Mayco member, JP Smith, attended one of the meetings and advised that Vygieskraal will be out of bounds for the next couple of months. There is no urgency from the CoCT. Mariana supported Mr van Wyk in his call to name and shame.

NOTE: There are clubs that have not sent updated contact details. If the Fixtures List goes to print with incorrect details, it causes problems. Clubs are urged to check their information carefully.

Cross Country holds 50% of their races on a Sunday. In response to a query, Candyce Hall (CC Chairperson) said she has checked the number of participants and they are even because some people prefer to run on a Sunday. One must consider everybody. If there is a Road running event, then there is no Cross Country or Track & Field that day to prevent a split in numbers.

The Fixtures list was accepted by Allan Ryninks (Wild Runner) and seconded by Wayne Hendricks (Midas Spartans)

Race Entry Fees: Road Running proposed a R20 increase in race fees. Lester Cameron (President) responded that a feasibility study is underway and, by the December 2018 meeting, the Board will present a proposal. If you would like to be part of the study group that came out of the Fixtures meeting, please contact Allen Barnes. The intention is not to deal with entry fees only. It is to do with levies, races, Track & Field and Cross Country. Following lengthy discussion, it was deemed that a maximum increase of R20 across the board be allowed. Accepted by William Smith (Easterns) and seconded by Fish Hoek.

10. Confirmation of the names of any athletes not granted clearance in terms of Schedule B

Jakes Jacobs (Vice-Chairperson) said, if a club has development athletes and they owe money, ensure that the money is paid before the athlete is allowed to move to a different club.

11. Appointment of a Legal Advisor and an Auditor for the forthcoming year

This year, Lauren Sullivan of Smith Tabata Buchanan Boyes attorneys and a member of the Tygerberg Athletics Club was our legal advisor. Mr Barnes proposed we retain her services.

Accepted by Mogamat Allie (Ommiedraai Friends) and seconded by Wayne Hendricks (Midas Spartans)

We have used Campwell Auditors for the past five years. The audit this year cost R57 000. It started in the second week of January and finished in the first half of June right before the Council meeting. Allen Barnes proposed we change to the black-owned 4C Chartered Accountants where Peter Heger, a sport photographer, is the MD. Mr Heger holds a Masters degree in taxation and works with Cricket SA and

WP Rugby. Allen wants to ensure that the payment of tax and VAT is correct. Their audit is not expected to exceed R40 000.

Accepted by Conrad Greer (K-Way VOB) and seconded by Patrick Wonfor (Spartan Harriers)

12. Awarding of Honours. Dr Alan Nelson presenting

Over the past five years, notices were sent to clubs calling for nominations. The response is about 4% every year. People complain about who receives awards but, if nobody puts names forward, how do we measure performances and coaches, etc. Serving members of the Board should not be considered for performance awards. The Awards Committee submitted nominations for the Board's consideration and, per Schedule C of the constitution, it requires a 75% majority. Three nominations for Honours were received in category 17 per criteria (clause 3,2 of the schedule). Since there was not a 75% majority vote, none of the nominees was accepted.

13. Election of Life members: Dr Alan Nelson presenting

Two nominations for Life Membership were received: Since there was not a 75% majority, neither of the nominees was accepted.

Lionel Samuels (Phoenix) suggested that a motivation be sent out before the meeting in future. Farouk Meyer (Brimstone ltheko) concurred, stating CVs should be read out before voting takes place. Candyce Hall (Cross Country Chairperson) proposed that CVs be included with the AGM pack. Kanu Sukha (Hewat) said we should follow the same process as when voting for Board members at the AGM. This will go to the constitution review for submission to amend Schedule C accordingly.

- 13.1. Cape Town Marathon: Lionel Klassen, Jakes Jacobs and Allen Barnes represent WPA on the Cape Town Marathon Board. They deal with contracts and the money side of the Marathon. Lionel said the difference between the old contract and the new one is the agreement between WPA and Asem. The old agreement was a 50-50 profit split. This posed two problems to WPA; WPA is a non-tax paying entity but there is tax on a share of profit received. By declaring a profit, WPA is at risk. Secondly, WPA's portion depends on the Cape Town Marathon making a profit and it is not right for WPA to depend on profits which is another potential tax issue. The essential difference is that the profit split has been taken away. Asem will pay a fee to be determined on race income at 2% of a guaranteed R1 million in five years irrespective of income which takes away the profit sharing risk. There is no change to levies or temporary licences. WPA's lawyers have read it and consider it the best agreement we can make; we are in partnership with Asem and they take all the risk. Allen explained that, in the first year, the race ran at a loss of R1,2 million. In the second year, the loss was close to R400 000 but, based on our contract there is no liability to WPA. In the third year WPA made about R140 000 and in the fourth year, R369 000.

14. Closure

There being no further business to discuss, the meeting closed at 22:00